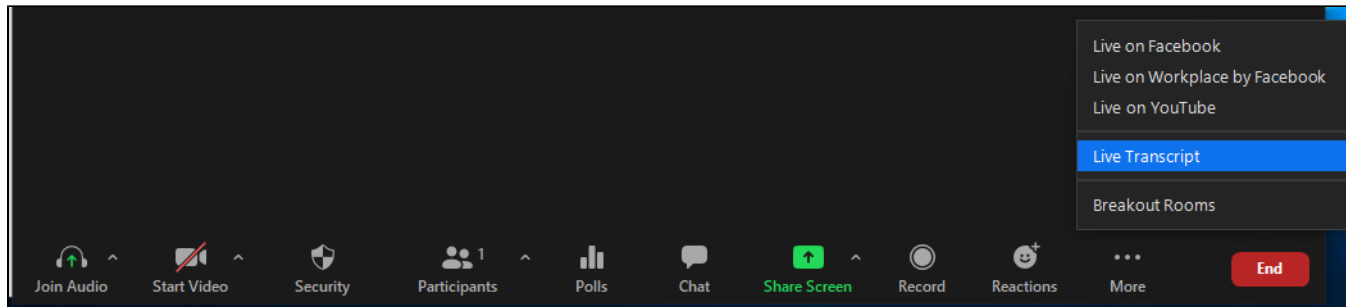


Zoom Closed Caption Live Transcription Service

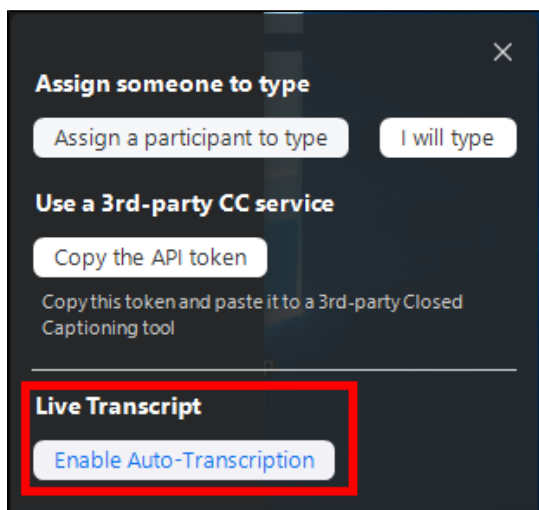
Zoom now has automatic Live Transcription (closed captioning) available! This feature will show a live transcript at the bottom of your zoom meeting. Hosts are able to initiate the live transcription in a meeting using the steps below.

To Initiate Live Transcript in a Meeting

- When you host a meeting in the meeting options choose **More** then **Live Transcript** from the pop-up box



- A new window will appear with closed caption/transcript options. Select **Enable Auto-Transcript** for the service to begin.



You will now see a running live transcript at the bottom of your zoom meeting.