Accessing Workspace virtual applications-Off Campus /Personal Device

The following are instructions or how to use Workspace via an off campus personal device(using the client). Please see Accessing Workspace virtual applications-On Campus/SU computer for instructions to be used when on an SU device on campus.
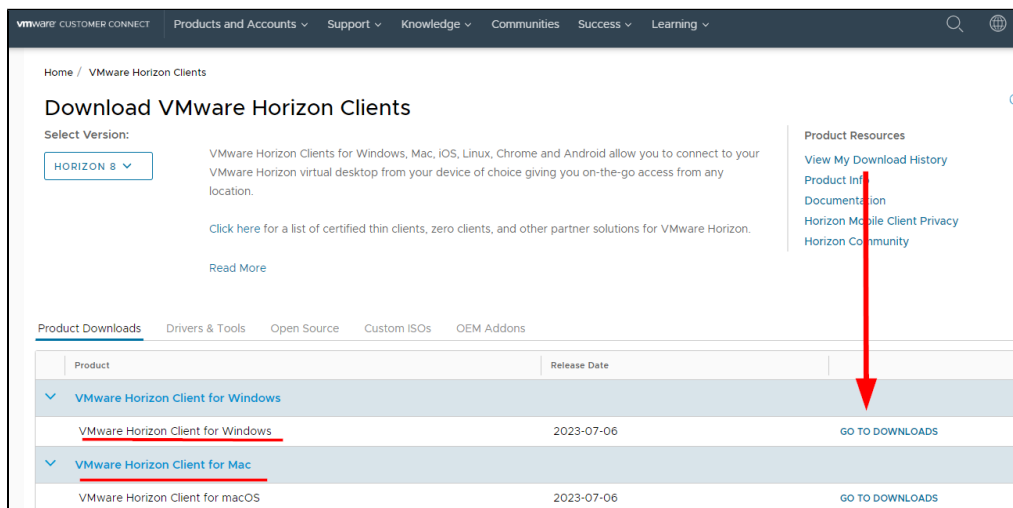
Browse to https://workspace.salisbury.edu via your internet browser

In the upper right-hand corner, click on your name/initials and use the drop down to navigate and click on **Account**

Under **Preferences>Horizon Remote Apps** verify **Horizon Client** is selected and choose **Install**
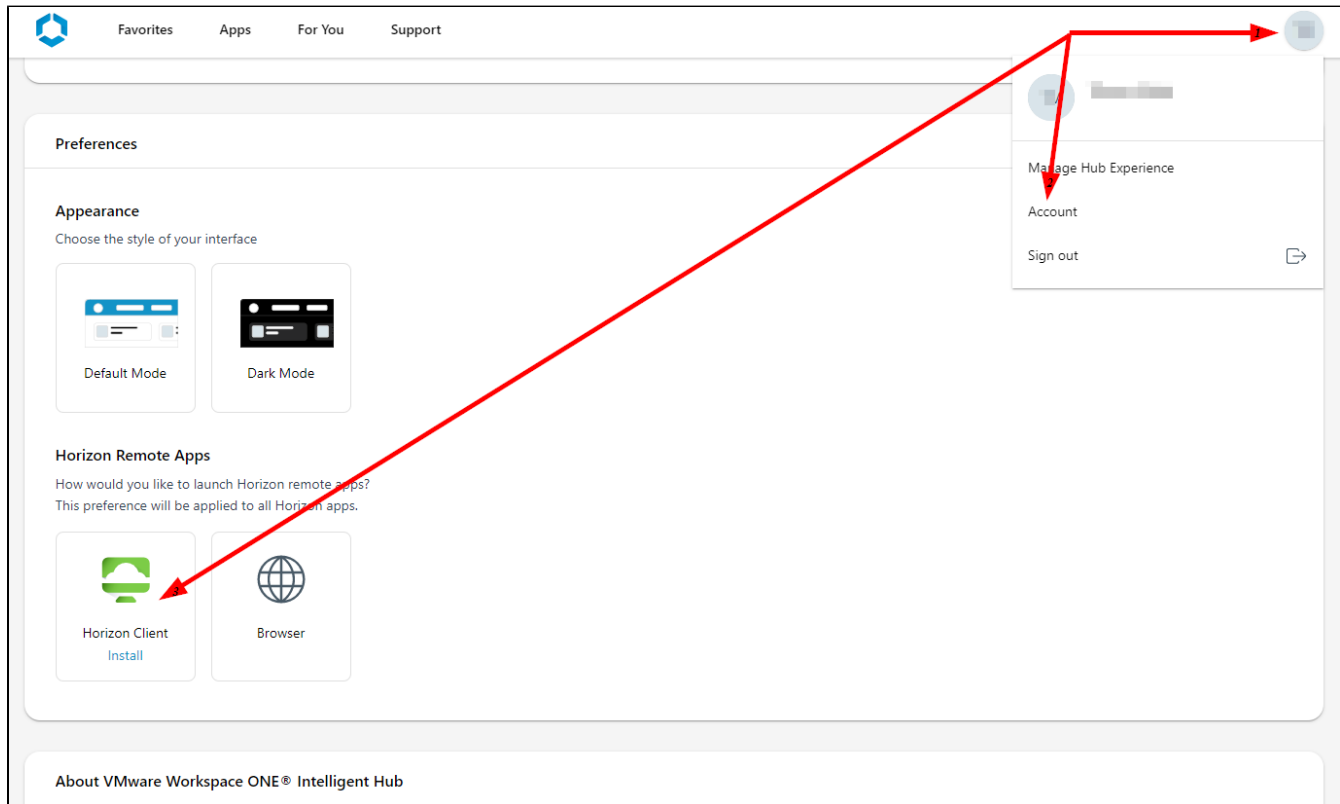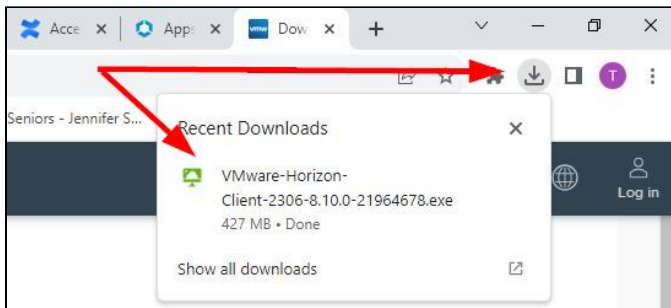

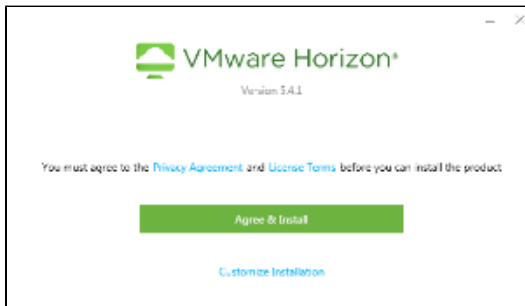To the left of your OS version select **Go to Downloads**

Select Download and you will see the client application downloading in your browser.

Downloads are generally saved to your Downloads folder and can be easily accessed by clicking on the down error
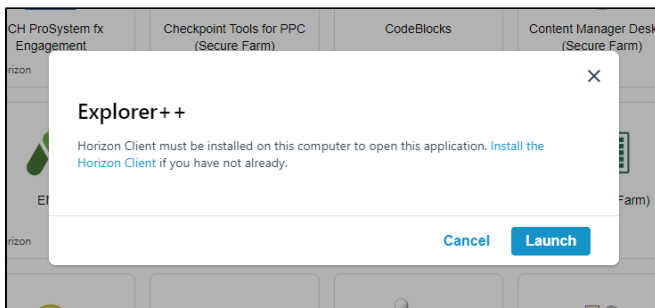
Double click the downloaded file and select **Agree & Install** to install the Horizon client


Once the Horizon Client is installed go back to https://workspace.salisbury.edu and choose the application(Word, Powerpoint, Excel, etc) you wish to open.

Select **Launch** then choose **Open Horizon Client**

A pop up box will appear at the top of the screen. Check mark the "Always allow workspace.salisbury.edu to open links of this type in the associated app" and select **Open VMware Horizon Client**
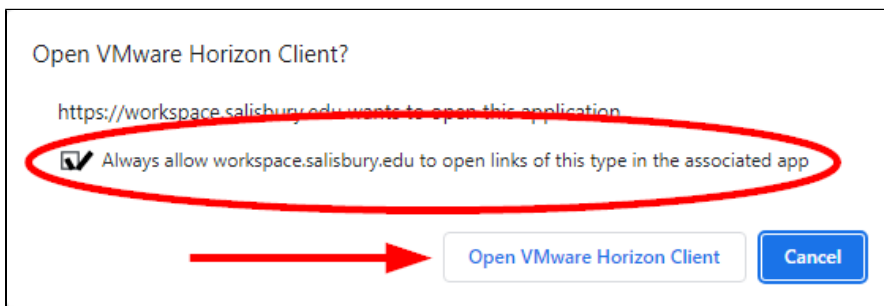
You will receive a message asking "Do you want to share your removable storage and local files when using remote desktop applications?" You must click **Allow** in order to to access any local files on your personal device from workspace applications.
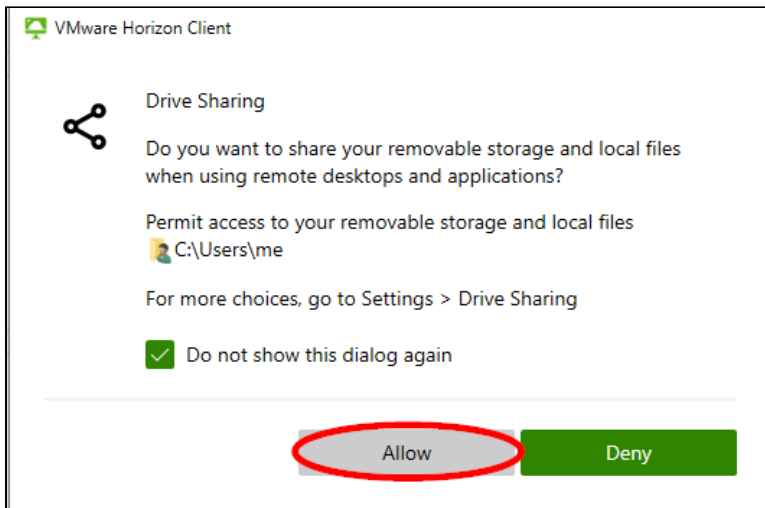
You selected application will now open.