

Cannot access 1098-T form in GullNet

Problem

Unable to access 1098-T form or cannot see my NavBar>Menu> Self Service > Campus Finances folder within GullNet.

Solution

Be sure that you have updated your browser (Chrome, Edge, Firefox, Safari) and java. Also [turn off any pop-up blockers](#). Then try to access the 1098-T again. If that doesn't work, then please email 1098T@salisbury.edu for further assistance and questions. Also, make sure that you are logged into your student GullNet account.

Students receive the following email at the start of tax season:

Subject: 1098-T Information

Body:

Each year, the University is required to furnish a form 1098-T Tuition Statement to every student who attended during the previous calendar year. The information on the form is also being furnished to the IRS and pertains to the Hope Scholarship, Lifetime Learning Credits, and the American Opportunity Credit, for which you or another tax payer may be eligible.

1098-T information for 2022 will soon be available electronically via GullNet. It is our hope that the University community will use this opportunity to further our Campus Sustainability Initiatives by accessing the 1098-T form on GullNet. By retrieving the form on-line, you help reduce our carbon emissions. Last year, 65% of our students received their 1098-T via GullNet. We are hoping to significantly increase the participation rate this year as part of our commitment to reach 0% campus emissions by 2050.

In order to access the information, you must consent to receive it. If you have previously consented to receive your information electronically, you will not have to do so again.

GullNet>Self-Service>Campus Finances>View 1098-T>Grant Consent

- Any student who has not consented to receive the information electronically will be provided a printed form 1098-T. **Please make sure the billing address on GullNet is correct!**

- Consent may be withdrawn at any time by furnishing the withdrawal in writing (electronically or on paper) to one of the following addresses. All correspondence must include either your student i.d. or the last 4 digits of your social security number.

1098T@salisbury.edu (subject line: Paper Form)
Administration & Finance, P.O. Box 2195, Salisbury, MD, 21802, ATTN: 1098-T Dept

- After giving consent to receive the 1098-T information, a new window will open which displays the form in PDF format. You will need Adobe Acrobat Reader to display and print the form. The reader is free and can be downloaded here: <http://www.adobe.com/products/acrobat/readstep2.html>

- If the mailing address is incorrect on the form, please make corrections via GullNet>Self-Service>Campus Personal Information>Addresses and update the billing address. Then, send an email to 1098T@salisbury.edu (subject line: Address Change) notifying the administrator of the changes. A new form will be generated and you will be notified of its availability.

- If you would prefer to receive a paper copy, send an email to 1098T@salisbury.edu with the subject line: Paper Form. Be sure to include your student id number and make sure your address is current in GullNet.

- The 1098-T information will be available until further notice.

-If you need to reset your GullNet or SU email password, follow this link:

<http://mypassword.salisbury.edu/>

If you have been enrolled at the University in the last 18 months, your GullNet account is still active. The most timely and efficient way to receive the form is electronically. If you need to contact the helpdesk, they can be reached at 410-677-5454 or via email to helpdesk@salisbury.edu.

The University's priority will be to assist students in accessing their 2022 information electronically. Requests for assistance with prior year's information will be handled on a first come, first served basis. Each year, the University is required to furnish a form 1098-T Tuition Statement to every student who attended during the previous calendar year. The information on the form is also being furnished to the IRS and pertains to the Hope Scholarship, Lifetime Learning Credits, and the American Opportunity Credit, for which you or another tax payer may be eligible.

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Thank you.

Related articles

- [GullNet and Peoplesoft](#)
- [Gullnet Printing Issue - Blank Pages or Missing Information](#)
- [Obtaining Course Evaluation Results in GullNet](#)
- [Making a payment in GullNet \(CashNet\)](#)
- [GullNet and Peoplesoft FAQs](#)